

DBK EMS GmbH & Co. KG  
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Handelsregister:  
Landau/Pfalz, HRA: 2272  
persönlich haftende  
Gesellschafterin: DBK EMS  
Verwaltungs GmbH  
Handelsregister:  
Landau/Pfalz, HRB 2799  
Ust.-IdNr. DE189687146  
Steuer Nr. 41/205/0192/5

Geschäftsführer  
Dr. Andreas Stratmann

## Electronic Invoicing Agreement

between

**Invoice Issuer**

DBK EMS GmbH & Co. KG  
Nordring 26  
D-76761 Rülzheim

Email:  
vertrieb-ems@dbk-group.com

**Invoice Recipient:**

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person: \_\_\_\_\_

Email: \_\_\_\_\_

Tel. no. \_\_\_\_\_

### § 1

The invoice recipient herewith agrees to receive all invoices for payment including corrective invoices electronically in PDF format. The invoice issuer undertakes to issue invoices, corrective invoices and duplicates of invoices exclusively in PDF format.

### § 2

The invoice issuer undertakes to send all invoices and corrective invoices exclusively to the email address as indicated in the following. The invoice recipient must not arbitrarily change this address.

Email address: \_\_\_\_\_

### § 3

The invoice recipient undertakes to inform the invoice issuer immediately of any changes to the email address indicated under § 2. The invoice issuer undertakes to forthwith notify the invoice recipient of any relevant changes.

### § 4

The invoice issuer will generate the invoices in PDF format and ensure that all legal provisions and applicable terms and conditions (authenticity of the origin, integrity of the content and legibility of the invoice) are complied with.

### § 5

Invoice recipient and invoice issuer are obliged to retain the invoice whether in paper (printout) or electronic format for the prescribed retention period.

Name: \_\_\_\_\_

Date, Place: \_\_\_\_\_

Signature: \_\_\_\_\_